



## Southpointe HOA

To Whom It May Concern:

RE: Southpointe Estoppel & Questionnaire Procedures

As the accounting firm for the above-mentioned Association, we prepare all required estoppels and questionnaires. The fee associated per estoppel is \$250.00 in the form of Money Order, Cashier's Check, or Business Check from the Title Company made payable to Arenson & Sandhouse, P.A. The fee associated with all questionnaire's is \$200.00. Both fees will provide a 3-5 business day turn- around time. We offer expediting services for a fee of \$350.00 which will provide a 24 - 48-hour turn-around time.

An inspection fee of \$150.00 will also be required with all estoppels (does not apply to questionnaires) to ensure there are no outstanding violations on the property. Make payable to Empire Management Professionals in the form of Money Order, Cashier's Check, or Business Check from the Title Company. Should there be any violations on the property then a re-inspection fee of \$150.00 will be required and all violations must be cleared prior to closing.

Both payments should be mailed along with your blank estoppel/questionnaire to:  
Arenson & Sandhouse, P.A.  
809A Coral Ridge Drive  
Coral Springs, FL 33071

Should you have any questions, do not hesitate to contact us at 954-752-8701.

Sincerely,

*Arenson & Sandhouse, P.A.*

**809A Coral Ridge Dr., Coral Springs, FL 33071  
(954) 752-8701**

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